

CLAY COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

Minutes of February 15, 2024 Meeting

Clay County Appraisal District Board of Directors held a regular meeting on February 15, 2024 in the Clay County Appraisal District office building located at 101 E. Omega, Henrietta, Texas. Members present were: Chase Broussard, Richard Harding, Oat Deweber, Billy Carlton, and Matthew Shoemaker. Bobby Elledge and Dee Ann Littlefield were absent. Also present were Chief Appraiser, Lisa Murphy and Office Manager, Lisa McLachlan.

2024-012. Chase Broussard called the meeting to order at 6:01 PM.

2024-013. Statement of Officer was signed and Oath of Office administered to Oat Deweber.

2024-014. A quorum was established (5 of 7).

2024-015. Public Access: No one from the public was present to address the board.

2024-016. Chief Appraiser, Lisa Murphy gave her report.

2024-017. Richard Harding made a motion, seconded by Oat Deweber, to approve the minutes from the January 18, 2024 meeting. Motion passed 5-0-0.

2024-018. In addition to presenting the Budget Comparison, Lisa McLachlan (in her capacity as Public Funds Investment Officer) reported that the existing \$20,000 Certificate of Deposit would mature the following week and her intention to add enough more from Operating Funds to it to invest in a new \$25,000; 5-month; 5% CD. Billy Carlton made a motion, seconded by Richard Harding, to approve the financial report for January 2024. Motion passed 5-0-0.

2024-019. Matthew Shoemaker made a motion, seconded by Billy Carlton, to accept the proposal to replace the existing postage machine and lease with a new machine and lease for February 2024 – February 2029. The smaller new machine will cost less per quarter and is compliant with new USPS requirements, but will still meet current postage needs. Motion passed 5-0-0.

2024-020. Richard Petree's discussion of 2023 PVS Study and 2022-2023 MAPs Review had to be postponed until the March meeting.

2024-021. Next meeting was set for March 21, 2024 at 6:00 PM.

2024-022. Meeting was adjourned at 6:33 PM.

(signature and office) Clay County Appraisal District